

# The Margaret Eaton School

## Details of salary account Year ending June 30, 1934

### Regular Staff

Miss M. Hamilton (Room + board)		\$ 430.50
Miss F. Somers		1800.00
Miss C. Kaulbach		1485.00
Miss E. Wardley	\$ 1300.00	
Less half paid by University of Toronto	650.00	650.00 *
Miss C. Layton (Secretary)		1350.00
Miss E. Stevens (Office Assistant)		608.75

### Special lecturers, etc.

Mrs. Alison Jerrett (Assisted in swimming instruction)		241.00
Mrs. John Creighton (English)		180.00
Mr. Thornton Mustard (Psychology)		180.00
Mr. E. Sterndale Bennett (Public speaking)		100.00
Miss Kathleen G. Pepler (German gymnastics)		141.00
Miss Mildred Wickson (Special children's classes)		141.00
Miss Kathleen Johnson (Do. do.)		15.00
Mrs. Gardner (Swimming pool attendant)		265.50
Camp Nanamagoon		190.00

### Pundry

Miss M. Fletcher	24.00	
Miss O. Besco	19.45	
Miss E. McTeas	10.00	
Miss M. Wood	17.50	
Mrs. D. Helmer	14.50	
Paid out of petty cash	12.00	
Less Humbercrest Dancing	87.45	12.00
		15.00
Total Salaries		\$ 72.45
		\$ 7850.20



SECRETARIAL OFFICE

May 3rd, 1934

THE MARGARET EATON SCHOOL

Miss Layton states that the bank balances at the present date are as follows:-

Current Account .....\$204.37

Savings ..... 54.50  
\$258.87

There are, however, the following items to be received before June 30th, 1934.

Victoria University, for half the salary  
of the physical education instructor... ... \$650.00

Fees and Alumnae scholarship, approximately.. 660.75

\$1310.75

With regard to accounts payable, there are salaries unpaid to June 30th, 1934, of about \$2000, and a balance due Miss Hamilton, for salary to June 30, 1933, of \$217.76. Miss Hamilton has received no salary for the current fiscal year, and, of the above \$2000., \$1800 is for school and \$200 for residence salaries.

The demonstration exercises, which will cost about \$400., will probably be covered by the ticket sale, but graduation will cost \$50; and there is some doubt as to the collection of this amount.

Other School accounts payable will be insurance \$99.00, and school calendars, which were not issued last year, but which Miss Layton says are very necessary this year, \$200.00.

With regard to the residence, there will be rent for May and June, amounting to \$430, and there is a further sum of \$430 due Miss Hamilton for two months' rent paid out of her own pocket. Against this, there will be approximate receipts from non-student residents of \$350.

There will be normal residential expenses for two months, May and June, which cannot be accurately foretold, but which I estimate (basing the estimate on expenses to March 31, 1934) as \$850.00

The accounts payable will, therefore, approximate a total of \$3427, plus \$850., as above, or \$4277, against which the available cash will be, approximately, \$1920, leaving a probable deficit of about \$2350.

The salary information given me by Miss Layton is as follows:-

	<u>1931-1932</u>	<u>1932-1933</u>	<u>1933-1934</u>
Miss Barber	\$2666.67	-	-
" Kaulbach	2000.00	\$1595	\$1485
" Pollard	2000	-	-
" Thompson	1800	1305	-



Margaret Eaton School - Continued

	<u>1931-1932</u>	<u>1932-1933</u>	<u>1933-1934</u>
Miss Sloat	\$2600	-	-
" Layton	2000	\$1450	\$1350
" Hamilton	-	2175	1950 (nothing Paid)
" Burrow	-	1588	-
" Somers	-	-	1800
" Wardley	-	-	1350

Without the reduction of 35%, the present salaries would be:-

Miss Hamilton	\$3000
Miss Somers	3000
Miss Kaulbach	2200
Miss Wardley	1800
Miss Layton	2000

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ASA/MAC

.....*ASA*.....  
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MacKenzie

DETAIL OF THE T. EATON CO. LIMITED A/C.  
IN THE MARGARET EATON SCHOOL BOOKS.

Date	Items	Debit	Credit
<u>1925</u>			
Dec. 1	Cheque		\$2000.00 T.E.Co. Suppl.
" 9	Residence Heating		403.00
" 9	Printing & Stationery		10.24
" 9	Sundries		104.85
" 22	Sundries		123.06
<u>1926</u>			
Jan. 12	Sundries		1500.00 T.E.Co. Supp.
" 19	Caretaking Supplies		10.10
" 19	Cheque	465.45	
Feb. 27	Sundries		100.76
" 27	Sundries		427.59
Mar. 3	Cheque		2000.00 T.E.Co. Supp.
Mar. 31	Cheque		1500.00 T.E.Co. Supp.
Mar. 31	Sundries		109.02
Mar. 31	Theatre Advertising		38.80
Apr. 10	Cheque	500.00	
June 1	Cheque		6000.00 T.E.Co. Suppl.
" 7	Cheque	800.00	
" 7	Sundries		195.61
" 9	Sundries		736.49
" 9	Sundries		163.93
" 11	Theatre Equipment		361.68
" 11	Sundries		126.25
" 15	Caretaker's Supplies		22.30
" 15	Theatre Advertising	21.35	
" 21	Sundries		32.63
" 21	Sundries	13.66	
" 24	Theatre Printing & Stationery		7.35
" 26	Theatre Equipment Scenery		87.88
" 28	Sundries		34.85
" 28	Advertising	52.50	
" 28	Theatre Equipment & Scenery		300.72
" 28	Printing & Stationery		15.07
" 30	Residence Rent Year 1925-6		1000.00 T.E.Co. Supp.
<u>1927</u>			
June 30	Residence Rent Year 1926-7		1000.00
<u>1928</u>			
June 30	Residence Rent Year 1927-8		1000.00
<u>1934</u>			
June 30	Cheque Issued in Payment of Accounts Payable		1418.51
June 30	Accounts assumed by the T.Eaton Co.Ltd.		268.34
	Balance	19246.07	
		21099.03	21,099.03



DETAIL OF THE T. EATON CO. LIMITED A/C.  
IN THE MARGARET EATON SCHOOL BOOKS.

*re-writing and  
repetition of  
item 2.*

Date	Items	Debit	Credit
1925			
July 28	Cheque		\$500.00
" 30	Cheque	\$75.38	
" 30	Sundries		75.38
Sept. 23	Printing & Stationery (Theatre & School)		10.85
" 23	Cheque	10.85	
Oct. 3	Printing & Stationery		6.00
" 3	Cheque	6.00	
" 15	Theatre Box Office, etc.		123.80
" 15	Cheque	123.80	
" 23	Printing and Stationery, Advertising		268.98
" 23	Cheque	268.98	
" 23	Sundries		87.68
" 23	Cheque	87.68	
" 24	Sundries		28.15
" 24	Cheque	28.15	
" 24	School Moving	55.50	
Aug. 31	Cheque		55.50
Oct. 28	Cheque	500.00	
" 24	School Advertising		7.61
" 24	Theatre Printing & Stationery		61.31
" 31	Theatre Advertising		202.28
" 31	School Advertising		13.50
" 31	School Printing & Stationery		2.10
" 31	" " "		23.63
" 31	" " "		30.00
" 31	" " "		6.50
" 30	Cheque	6.50	
Nov. 5	School Printing & Stationery		3.20
" 5	Cheque	3.20	
" 10	Theatre Expense		48.60
" 16	Cheque	48.60	
" 16	Sundries		30.72
" 19	Cheque	200.00	
" 16	Theatre Advertising		5.00
" 19	Cheque	176.15	
" 23	Phy. Ed. Expense		3.90
" 23	Cheque	3.90	
" 25	Expense		4.85
" 23	Cheque	4.85	
Dec. 1	Cheque		2000.00
" 3	Tunics		121.80
" 3	Cheque	121.80	
" 9	Insurance		22.35
" 9	Cheque	22.35	
" 9	Printing & Stationery		3.50
" 9	Cheque	3.50	
" 9	Residence Heating		403.00
" 9	Printing & Stationery		10.24
" 9	Sundries		104.85

- Continued -



Date	Items	Debit	Credit
1925			
Dec. 14	Sundries		\$101.85
" 14	Cheque	\$101.85	
" 22	Sundries		123.06
1926			
Jan. 12	Sundries		1500.00
" 5	Library		15.22
" 5	Cheque	15.22	
" 13	Library		31.25
" 13	Cheque	31.25	
" 18	Library		2.00
" 18	Cheque	2.00	
" 19	Caretaking Supplies		10.10
" 19	Cheque	465.45	
" 28	Library		1.75
" 29	Cheque	1.75	
" 30	Library		4.50
" 30	Cheque	4.50	
Feb. 1	Printing & Stationery		2.90
" 1	Cheque	1.25	
" 11	Cheque	1.65	
" 11	Physical Education Expense		7.56
" 11	Cheque	7.56	
" 19	Theatre Equipment & Scenery		564.40
" 19	Cheque	564.40	
" 23	Sundries		14.09
" 23	Cheque	5.00	
" 23	Cheque	9.09	
" 27	Sundries		100.76
" 27	Sundries		427.59
Mar. 8	Library		2.25
" 8	Cheque	2.25	
" 8	Cheque		2000.00
" 18	Phy. Edu. Expense		26.25
" 19	Cheque	26.25	
" 24	Library		3.50
" 24	Cheque	3.50	
" 31	Printing & Stationery		9.82
" 31	Cheque	9.82	
" 31	Cheque		1500.00
" 31	Sundries		109.02
" 31	Theatre Advertising		38.80
April 1	Library		1.50
" 10	Cheque	500.00	
" 13	Cheque	1.50	
" 7	Theatre Advertising		9.00
" 14	Cheque	9.00	
May 8	Printing & Stationery		3.50
" 11	Cheque	3.50	
" 27	Physical Education Expense		8.70
" 27	Cheque	8.70	
June 1	Cheque		6000.00
" 7	Cheque	800.00	
" 7	Sundries		195.61

- Continued -



Date	Items	Debit	Credit
<u>1926</u>			
June 9	Sundries		\$736.49
" 9	Sundries		163.93
" 11	Theatre Equipment		361.68
" 11	Sundries		126.25
" 15	Caretaker's Supplies		22.30
" 15	Theatre Advertising	\$21.35	
" 21	Sundries		32.63
" 21	Sundries	13.66	
" 24	Theatre Printing & Stationery		7.35
" 26	Theatre Equipment and Scenery		87.88
" 28	Sundries		34.85
" 28	Advertising	52.50	
" 28	Theatre Equipment & Scenery		300.72
" 28	Printing & Stationery		15.07
June 30	Residence Rent Year 1925-6		1000.00
<u>1927</u>			
June 30	Residence Rent Year 1926-7		1000.00
<u>1928</u>			
June 30	Residence Rent Year 1927-8		1000.00
<u>1934</u>			
June 30	Cheque Issued in Payment of Accounts Payable		1418.51
June 30	Accounts assumed by The T. Eaton Co. Limited		\$19,246.07





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